

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



December 2, 1982

ALL-COUNTY INFORMATION NOTICE I- 157-82

TO: ALL PUBLIC ADOPTION AGENCIES
ADOPTION DISTRICT OFFICES OF THE DEPARTMENT OF SOCIAL SERVICES

SUBJECT: REVISION OF FORM AD 56-D, INDEPENDENT ADOPTIONS - COUNTY AGENCIES,
QUARTERLY STATISTICAL REPORT

REFERENCE: DEPARTMENT OF SOCIAL SERVICES STATISTICAL REPORTING MANUAL,
SECTION 26-620.

This is to notify all public adoption agencies and adoption district offices of the Department of Social Services reporting on Form AD 56-D of the revision of that statistical report. The revised report is to be used beginning with the October-December 1982 report quarter which is due in Sacramento no later than the twentieth calendar day of January 1983.

Adoption District offices of the Department of Social Services will also report on the Revised Form AD 56-D rather than on Form AD 56, DSS Quarterly Statistical Report on Independent Adoptions and Services (For DSS Staff Only), as they have in the past.

The revised report contains a number of changes from the previous report form (Form AD 56-D).

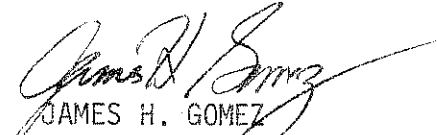
These changes include the following:

1. The reduction of the report from seven columns to one column;
2. The reorganization of the report into five parts:
 - Part A - Adoption Caseload
 - Part B - Other Court Reports and Appearances
 - Part C - Time Requirements
 - Part D - Commitments
 - Part E - Petitions to set aside Adoptions
3. In Part A, Item 2, "Added During Quarter", will be broken down into three counts;
4. In Part B, Item 6.A. is broken down into six sub-items, some of which were previously found on Form AD 56-D;

5. Part C, "Time Requirements", calls for (1) counts of the number of Extensions granted, and (2) the number of cases where the 45-day due date was not met.
6. A new Part (Part D), describing caseload movement activities of Commitments, has been added to the report.
7. Another new Part (Part E), describing Petitions to Set Aside Adoptions, has been added to the report.
8. Whereas Parts A, B, and C, call for only one column of data, Part D calls for two columns of data (for Independent Adoptions and for Inter-country Adoptions), and Part E calls for three columns of data (Independent, Relinquishment, and Stepparent Adoptions).

A copy of the revised report form and a set of the revised reporting instructions are attached to this notice for your information. The revised form and the new reporting instructions will be incorporated into the Statistical Reporting Manual under Section 26-620 as soon as administratively feasible. A supply of the revised form may be ordered from the Department of Social Services Warehouse in the usual way, or reporting agencies may make photocopies of the attached form until they have obtained a supply of the revised form.

Please direct questions relating to Adoption program matters about this statistical report to your adoption program consultant. Direct questions about statistical reporting on this form to Ms. ShirLee Gonsolis of the Statistical Services Branch at (916) 323-2333 or (ATSS) 473-2333.


JAMES H. GOMEZ
Deputy Director
Administration

Atch.

cc: CWDA

**QUARTERLY STATISTICAL REPORT ON
INDEPENDENT ADOPTIONS**

Return to: Department of Social Services
Statistical Services Branch
744 P Street, Mail Station 12-81
Sacramento, California 95814

COUNTY AGENCY	1
DSS DISTRICT OFFICE	2
REPORT FOR QUARTER ENDING	3

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PART A - ADOPTION CASELOAD**FOR STATE
USE ONLY**

1. Pending from last quarter (Item 5 last quarter)	4
2. Added during quarter (Items 2A through 2C)	5
A. New adoption petitions received	6
B. Transferred in	7
C. Reopened	8
3. Total active during quarter (Items 1 and 2)	9
4. Total disposed of during quarter (Items 4A + 4B)	10
A. Court reports filed (Items 4A (1) through 4A (3))	11
(1) Approval recommended	12
(2) Denial recommended	13
(3) Dismissed (Items a + b + c + d + e + f)	14
(a) Child reclaimed by/returned to birth parent	15
(b) Petition to withdraw consent granted	16
(c) Parent did not respond	17
(d) Parent refused consent	18
(e) Petitioner(s) withdrew	19
(f) Other	20
B. Other dispositions (Items 4B(1) + 4B(2))	21
(1) Returned to inactive file	22
(2) Transferred Out	23
Pending end of quarter (Item 3 minus 4)	24

PART B - OTHER COURT REPORTS AND APPEARANCES

Informational and follow-up court reports filed (Items A + B)	25
A. Preliminary reports (Items 1 through 5)	26
(1) Civil Code 226.6 - Validity of Consent	27
(2) Civil Code 232 - Abandonment Actions	28
(3) Civil Code 7006 - Existence of Parent Relationship	29
(4) Civil 7017 - Necessity for Parental Consent	30
(5) Probate Code 1543 - Concurrent Guardianship Petition	31
(6) ICWA CAC 30932 - Consent signed before judge	32
B. Supplemental report	33

(Continued on Reverse)

SIGNATURE OF REPORTING OFFICER		TITLE		TELEPHONE NUMBER		DATE	
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PART C - TIME REQUIREMENTS				FOR STATE USE ONLY			
7. Extensions granted during quarter				34			
8. 45-day due date not met during quarter				35			

PART D - COMMITMENTS			
INDEPENDENT		INTERCOUNTRY	
9. Pending from last quarter (Item 13 from last quarter)	36	37	
10. Added during quarter	38	39	
11. Total active during quarter	40	41	
12. Total disposed of during quarter	42	43	
A. Adoptive placement	44	45	
B. Reached majority	46	47	
C. Other	48	49	
13. Pending end of quarter	50	51	

PART E - PETITIONS TO SET ASIDE ADOPTIONS							
(TO BE COMPLETED BY DSS STAFF ONLY)		INDEPENDENT		RELINQUISHMENT		STEPPARENT	
14. Pending from last quarter (Item 18 from last quarter)	52	53	54				
15. Added during quarter	55	56	57				
16. Total active during quarter (Items 14 + 15)	58	59	60				
17. Total disposed of during quarter (Items 17A + 17B)	61	62	63				
A. Approval recommended	64	65	66				
B. Denial recommended	67	68	69				
18. Pending end of quarter (Item 16 minus 17)	70	71	72				

26-620 INDEPENDENT ADOPTIONS - COUNTY AGENCIES AND SDSS DISTRICT OFFICES,
Form (AD56D)

26-620.01 CONTENT

This report provides for the collection of quarterly statistical information on the investigation and reporting to the courts on independent adoptions, i.e., adoptions of children who have been placed independent of a licensed adoption agency.

26-620.02 PURPOSE

This report is for the purpose of collecting statistical data needed by SDSS to maintain administrative supervision over the independent adoption program. In addition, the report provides information on court reports filed which is needed for budgeting, staffing, and program planning.

26-620.03 DISTRIBUTION

Statewide information compiled from this report is published on a quarterly basis. Distribution of the publication is made to various state agencies, County Welfare Directors, the Adoptions Branch and other interested agencies and individuals.

26-620.04 DUE DATE

Reports are to be submitted quarterly by the SDSS adoption district offices and public adoption agencies to which the independent program has been delegated by SDSS. Reports are due on or before the twelfth working day of the month following the report quarter. Send one copy to:

State Department of Social Services
Statistical Services Branch
744 P Street, M.S. 12-81
Sacramento, California 95814

26-620.20 PART A - ADOPTION CASELOAD

Item 1. Pending from last quarter (PART A, Item 5, last quarter)

Enter the number of independent adoption cases that were pending further action at the end of last quarter. If the entry is not the same as in Item 5 of last quarter's report, the correct figure shall be shown in Item 1 and an explanation of the correction made in a footnote.

Item 2. Added during quarter

Enter the sum of Items 2A through 2C.

Item 2A. New adoption petitions received

Enter the number of new petitions received during the quarter.

26-620.20 PART A - ADOPTION CASELOAD (Continued)

Item 2B. Transferred in

Enter the number of cases transferred from another agency during the quarter. In order to facilitate adjustment to the statewide report by the Statistical Services Branch, the agencies from which these cases are being transferred should report them in the same quarter's report in Item 4B(2).

Item 2C. Reopened

Enter the number of cases which have been reopened for further study, investigation, or action after having been closed. Do not report a case as reopened if the only service involved is giving post-adoption information to one of the parent(s), the adoptee or other authorized persons, even if it is necessary to obtain the case record from the SDSS.

Item 3. Total active during quarter

Enter the sum of Items 1 and 2.

Item 4. Total disposed of during quarter

Enter the sum of Items 4A and 4B.

Item 4A. Court reports filed

Enter the sum of Items 4A(1) through 4A(3).

Item 4A(1). Approval recommended

Enter the number of adoption cases in which the agency filed court reports recommending approval of the petitions.

Item 4A(2). Denial recommended

Enter the number of adoption cases in which the agency filed court reports recommending denial of the petitions.

Item 4A(3). Dismissed

Enter the number of adoption cases in which the agency filed court reports recommending the petitions be dismissed. This figure will equal the sum of Items 4A(3)a through 4A(3)f.

Item 4A(3)a. Child reclaimed by/returned to birth parent(s).

Enter the number of adoption petitions in which a dismissal report was filed with the court because the child was reclaimed by/returned to the birth parent(s) before the consent was signed.

26-620.20 PART A - ADOPTION CASELOAD (Continued)

Item 4A(3)b. Petition to withdraw consent granted.

Enter the number of adoption cases in which the natural parent(s) requested approval for withdrawal of consent either by motion or by filing a petition.

Item 4A(3)c. Parent did not respond

Enter the number of adoption cases in which a dismissal report was filed with the court because parent did not respond or the agency was unable to contact the birth parent(s).

Item 4A(3)d. Parent refused consent

Enter the number of adoption cases in which a dismissal report was filed with the court because the parent(s) refused to grant consent for the adoption.

Item 4A(3)e. Petitioner(s) withdrew

Enter the number of adoption cases in which a dismissal report was filed with the court because petitioner(s) withdrew from the adoption process.

Item 4A(3)f. Other

Enter the number of adoption petitions on which a dismissal report was filed with the court for all reasons other than those specified above.

Item 4B. Other dispositions

Enter the sum of Items 4B(1) and 4B(2).

Item 4B(1). Returned to inactive file

Enter the number of reopened cases on which there was activity, but no report was made to the court and the case was closed.

Item 4B(2). Transferred out

Enter the number of adoption cases transferred to another agency during the quarter. In order to facilitate adjustment of the state-wide report by the Statistical Services Branch, the agencies to which these cases are being transferred should report them in the same quarter's report in Item 2B.

Item 5. Pending end of quarter

Enter the number of adoption cases awaiting disposition by the agency at the close of the quarter. The entry will equal Item 3 minus Item 4.

26-620.30 PART B - OTHER COURT REPORTS FILED AND APPEARANCES

Item 6. Informational and follow-up court reports filed

This figure will equal the sum of Items 6A and 6B.

NOTE: Do not add the entry in this item to the entry in Items 1 through 5. The cases reported here became a part of the caseload count when the petition was received. The intent of this item is to capture the number of cases for which preliminary and supplemental reports were filed.

Item 6A. Preliminary reports

Enter the total number of preliminary reports filed in the quarter under Civil Code Sections 226.6, 232, 7006, 7017, Probate Code 1543, and the Indian Children Welfare Act (ICWA) CAC 30932. This figure will equal the sum of Items 6A(1) through 6A(6).

In Items 6A(1) through (6), enter the number of preliminary court reports filed under each indicated statute during the quarter.

Item 6B. Supplemental reports

Enter the total number of supplemental reports filed under Civil Code 226.6 and other statutes during the quarter.

26-620.40 PART C - TIME REQUIREMENTS

Item 7. Extensions granted during quarter

This item is to show how many old petitions were granted an extension of the investigation period by the court. Report only the initial extension in the quarter the extension was granted.

Item 8. 45-day due date not met during quarter

This item is to show how many new petitions did not meet the requirement that an interview be held with the parties to the adoption within 45 days after the date the petition was filed. This count is to be reported during the quarter the 45-day due date was not met.

26-620.50 PART D - COMMITMENTS

Report in the appropriate column those children committed to the SDSS or a delegated county agency because their independent or intercountry adoptive placement was terminated.

Item 9. Pending from last quarter (Part D, Item 13, last quarter)

26-620.50 PART D - COMMITMENTS (Continued)

Enter the number of children who were committed to the SDSS or a delegated county agency that were pending at the end of last quarter. If the entry is not the same as in Item 13 of last quarter's report, the correct figure shall be shown in Item 9 and an explanation of the correction made in a footnote.

Item 10. Added during the quarter

Enter the number of children who were committed during the quarter.

Item 11. Total active during quarter

Enter the sum of Items 9 and 10.

Item 12. Total disposed during quarter

Enter the number of commitments terminated (cases closed). Enter sum of Items 12A through 12C.

Item 12A. Adoptive Placement (replacement)

Enter the number of children placed in adoptive homes.

Item 12B. Reached majority

Enter the number of children who have reached the age of 18.

Item 12C. Other

Enter the number of children whose plan is placement with relatives, return to parents, placement in long-term foster care, or guardianship for petitioners.

Item 13. Pending end of quarter.

Enter the number of children committed that were pending end of quarter. This entry will equal Item 11 minus Item 12.

26-620.50 PART E - PETITIONS TO SET ASIDE ADOPTIONS
(TO BE COMPLETED BY SDSS STAFF ONLY)

Report in the appropriate column petitions to set aside independent, relinquishment, or stepparent adoptions. Include adoptions handled by public agencies (including SDSS), private agencies, and probation offices.

26-620.50 PART E - PETITIONS TO SET ASIDE ADOPTIONS (Continued)

Item 14. Pending from last quarter (Part E, Item 18, last quarter)

Enter the number of "petitions to set aside" that were pending at the end of last quarter. If the entry is not the same as in Item 18 of last quarter's report, the correct figure shall be shown in Item 14 and an explanation of the correction made in a footnote.

Item 15. Added during quarter

Enter the number of "petitions to set aside" added during the quarter.

Item 16. Total active during quarter

Enter the sum of Items 14 and 15.

Item 17. Total disposed of during quarter

Enter the sum of Items 17A and 17B.

Item 17A. Approval recommended

Enter the number of "petitions to set aside" on which approval was recommended.

Item 17B. Denial recommended

Enter the number of "petitions to set aside" on which denial was recommended.

Item 18. Pending end of quarter

Enter the number of "petitions to set aside" that were pending end of quarter. This entry will equal Item 16 minus Item 17.

26-618.90 FORM AD 56-D

Fill in the information requested at the top and bottom of the report form and show the figures required for each item. If there is nothing to report on an item, enter "0"; however, if there is nothing to report on any of the items in Part A, B, C, D or E draw a line across the entire part - zero entries need not be made in this instance. Part E is to be disregarded by county agencies.